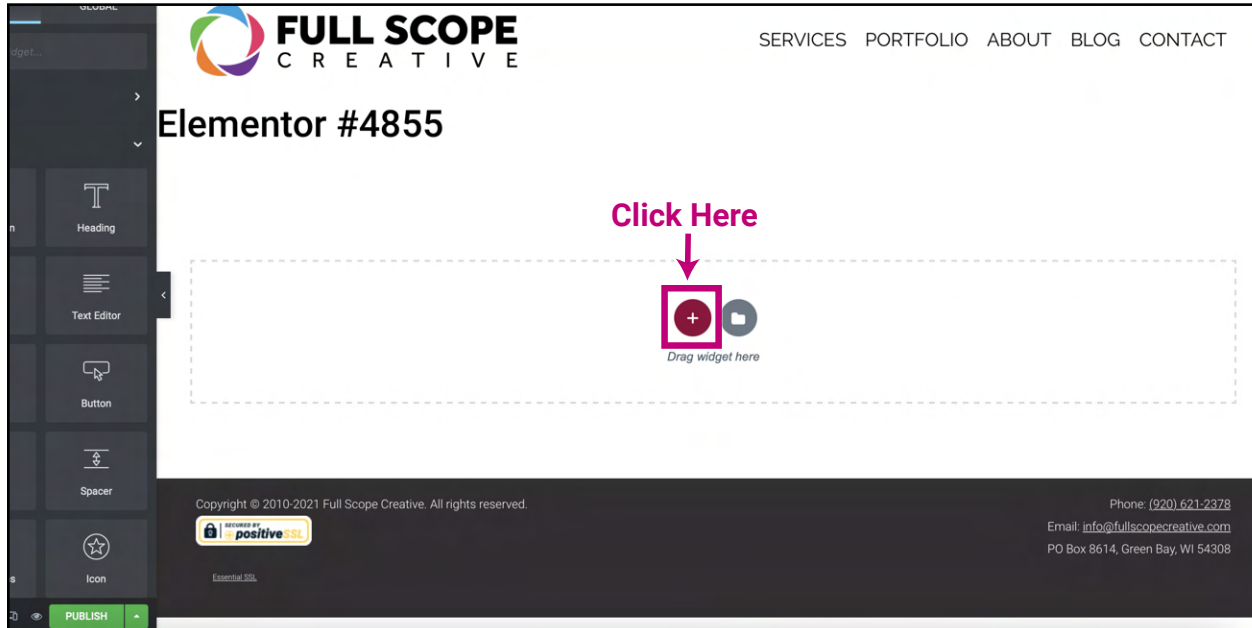
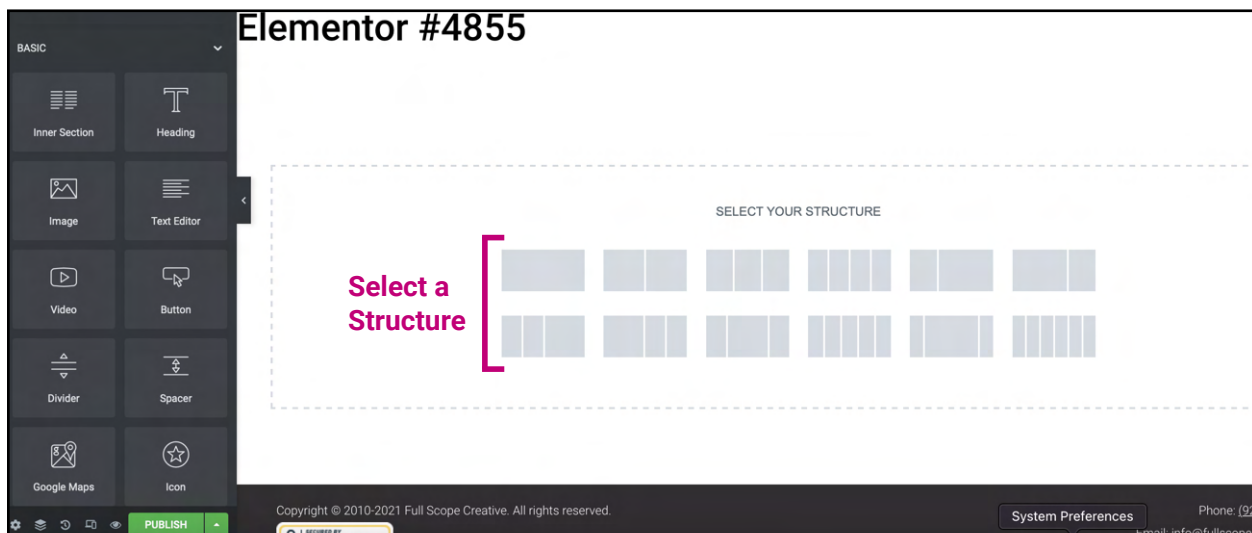


WIDGETS: CREATING A SECTION

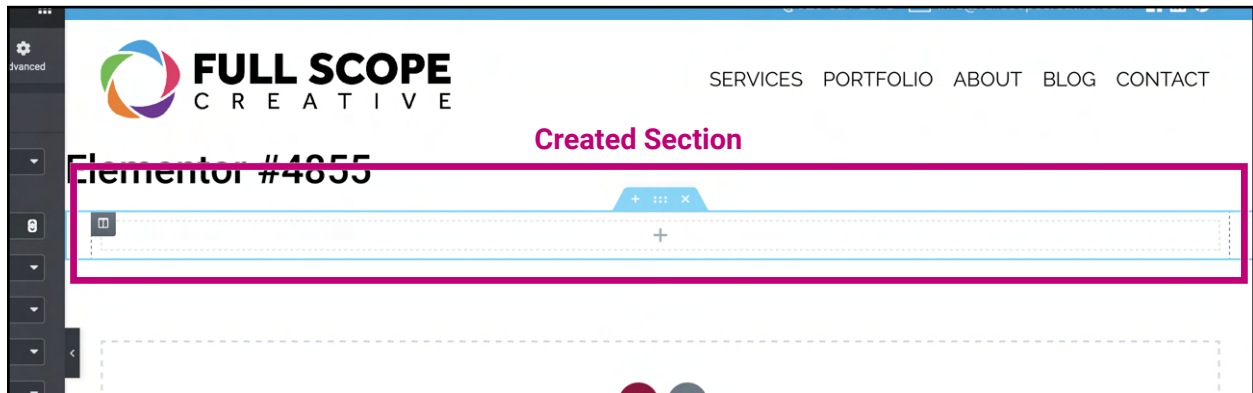
1. To create a section, go to the right preview side of the page or post, and click on the "+" inside the box in the middle of the page.



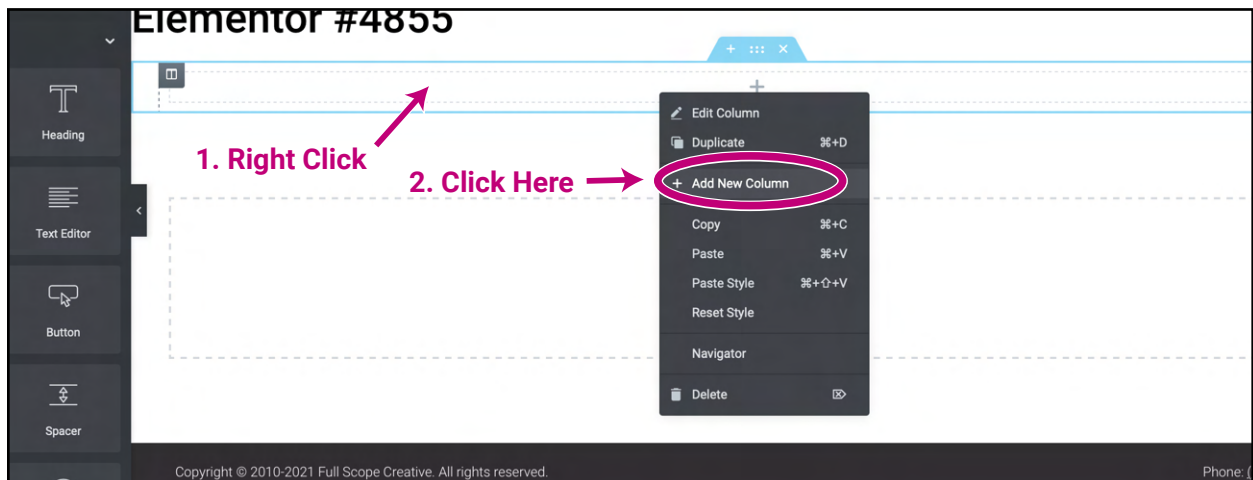
2. You will be given options for the type of structure you want your page to have. Select one.



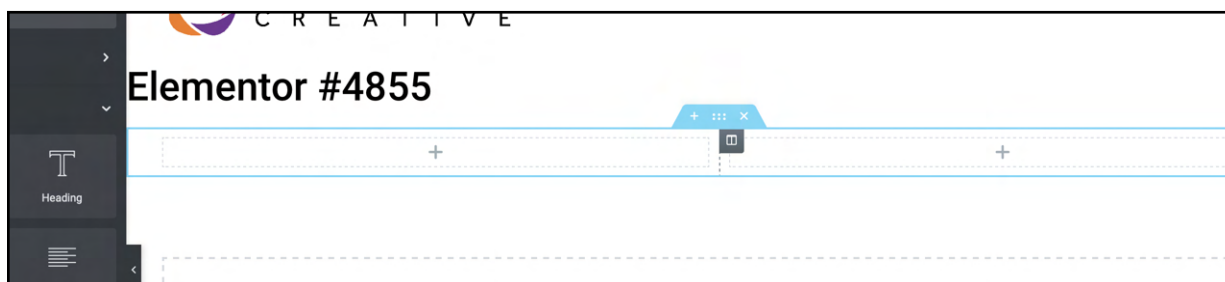
3. A section is created.



4. If you want to add another column after creating a section, you can right-click on the column and click "Add New Column".



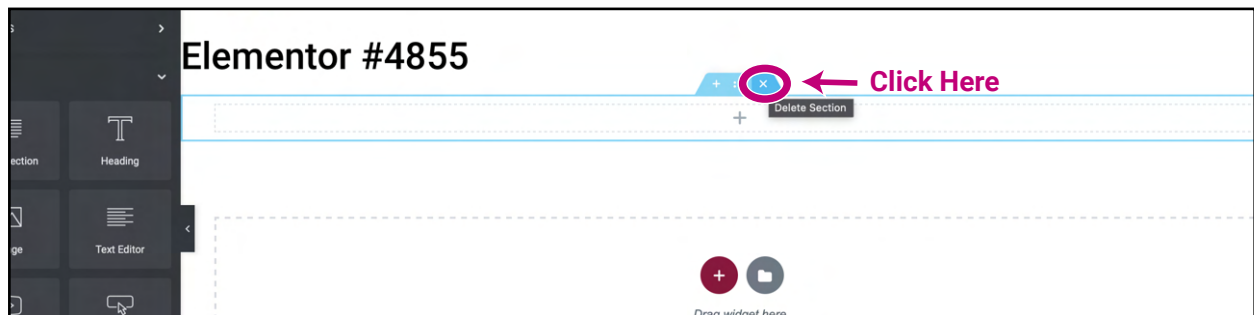
5. Another column will appear.



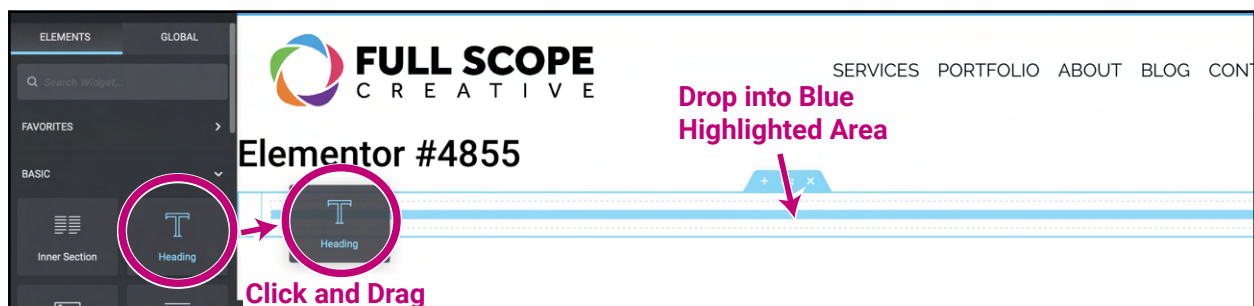
6. If you wish to delete a column, right-click on the section and scroll down to and click **"Delete"**, and the column will be deleted.



7. If you wish to delete the entire section, move the cursor up to the top of the section and click the **blue "x" button**.



8. Once You have added a section, you can now start adding widgets inside of the section.



9. Once all edits are completed, click the green **“Publish”** button (it initially reads publish when saving, afterward it will change to “Update”).

